

**Minutes of the Meeting of the Parish Council of Great Ayton Parish Council
held on Tuesday 1 November 2016 at 7.00 pm**

Present:- Cllrs: J Fletcher, Mrs F Greenwell, G Readman, R Hudson, Mrs J Brown, Mrs A Taylor and R Kirk.
Mrs J McLuckie (Parish Clerk), Cllr Mrs H Moorhouse (County Councillor), PCSO P Lewis, Mrs D Calgie (D&S Reporter) and 13 members of the public.

Min No.	Business
1	<u>Apologies for Absence</u> No apologies for absence were received.
2	<u>Declaration of Interest in items on the Agenda</u> Declarations declared and noted with the relevant topic/s.
3	<u>Members of the Public invited to address Council</u> Christmas Events - representative from the Business Forum requested if they could utilise the fencing for the Christmas Tree. The Business Forum constitution was also available for review by the Parish Council, the Clerk would circulate it to Cllr Hudson, Kirk and Fletcher. Noted.
4	<u>Minutes of the Meeting of the Parish Council held on Tuesday 4 October 2016</u> The minutes of the Meeting of the Parish Council held on Tuesday 4 October 2016 were approved and signed. Agreed.
5	<u>Police Report</u> PCSO Lewis presented the Police report and reported that a total of 20 incidents had been reported between and 5 October and 31 October 2016. Cllr Kirk advised that whilst conducting a recent mail delivery he found a number of unlocked doors and asked that the D&S reporter remind residents how important it is to keep doors locked. PCSO Lewis advised that the Police are due to commence 'Operation Bright' again which increases patrols around the Village and encourages residents to ensure they leave a light on and keep doors locked on dark nights. Noted.
6	<i>As there were a number of residents in attendance to discuss the Angrove Park Development it was agreed to move the Planning Report up the Agenda.</i> <u>Planning Report</u> <i>Cllr Hudson declared an interest in planning application 16/02048/FUL.</i> 16/02194/FUL - Treebridge Hotel - Retrospective application for the alterations and conversion of existing storage area into new staff accommodation. No objections. 16/002066/FUL - 9 Roseberry Road - Proposed single storey extension to rear of house. No objections. 15/02856/FUL - Cleveland Lodge - Construction of a retirement village (Use Class C3) comprising 80 apartment and associated community facilities (element of extra-care) as amended by plans received by HDC on 1 August 2016 and 14 October 2016. Previous comments remain the same, this is still a C3 rather

	<p><i>than a C2 category build and is outside what was agreed in the Local Development Framework.</i></p> <p>16/02315/CAT - Parochial Hall - Proposed works to remove Copper Beech Tree and Hawthorn Hedge. No objections but would like to see the hedge re-planted..</p> <p>16/02195/FUL - 35 Addison Road - Replacement Porch. First floor roof extension, replace flat roof with sloped tile roof. Internal alterations. No objections.</p> <p>16/02048/FUL - Angrove Park Winley Hill - Revised application for change of use of land to holiday lodge park (54 lodges) with associated reception building, solar farm, landscaping and amenity ponds and internal roads and associated car parking. A representative from the group opposed to this development provided a detailed report and this was reinforced by others present. The main concerns raised were in regard to the possible increase in traffic on Yarm Lane as this was perceived as dangerous. They were also concerned about the impact this would have on the already very congested Stone Bridge. This development is outside the LDF and would lead to the loss of agricultural land. A number of issues were raised in regard to proposed traffic calming measures however, no details on this were included in the application and therefore members felt that this would be a consideration for Highways. The Parish Council hear that if the application was approved it would provide benefits to the local economy (tourist industry) by increasing footfall into the village, the application would be supported by many. Support from the business forum was evident on the basis that businesses in the village would benefit from such a development. The applicant who was also in attendance was asked why he had not applied for a development on the site of his existing camping pod. His response implicated that the LPA who apparently advised him to use the proposed site before the Parish Council.</p> <p>16/01660/TPO - 2 Old Mill Wynd - Proposed work to fell 2no Ash Trees subject to Tree Preservation Order No. 1998/01. No objections.</p> <p>16/01932/FUL – The Barn Langbaourgh Farm - Proposed construction of a small lean to on rear of existing barn, to house horses and or cattle. No objections.</p> <p><u>Applications Approved</u></p> <p>16/01783/FUL - 29 Skottowe Crescent - Retrospective application for the construction of a porch extension to the front elevation of the dwellinghouse.</p> <p>16/01692/FUL - 5 Angrove Drive - Retrospective application for loft conversion, porch and rear extensions.</p> <p><u>Applications Withdrawn</u></p> <p>16/01106/FUL - Greenhow Moor Farm, Pannierman Lane - Construction of a dwelling and detached garage..</p>
7	<p><u>Council Services Report</u></p> <p>Cemetery The Clerk had contacted the Vicar in regard to the consecration of the Cemetery land. The Vicar had confirmed that he would discuss this with the Bishop. Noted.</p> <p>Captain Cook Garden - Cllr Fletcher had circulated an updated proposal for work to be undertaken and was obtaining quotes for such. Noted.</p> <p>Public Conveniences - It was agreed to try and obtain a specification and costs for refurbishing the toilets so that members could consider whether to included this scheme in the budget next year as well as seeing if they could secure S106 funds towards it. Cllr Mrs Taylor had produced a cleaning check list that the</p>

	<p>Clerk would pass to the Caretaker for completion to ensure that checks can be carried out. Agreed.</p> <p>Play Park - It was noted that work to the toddler area was complete and had received favourable comments and feedback. The Play Park Team were thanked for all their hard work and efforts. Noted.</p> <p>Christmas Events - the Carols on the High Green would take place on Monday 19 December 2016 commencing at 7 pm, the Chairman has nominated the Great North Air Ambulance as the charity for the collection this year. The Santa Sleigh would go round the Village on Friday 23 December 2016, however, this would be as a fund raiser for Cleveland Search and Rescue and Mr Greenwell had requested if he could use the Parish Council reindeer which was agreed on this occasion. The Clerk advised that she would cancel the house to house collection that she had submitted on behalf of the Parish Council. Noted.</p>
8	<p><u>Correspondence and Information Report</u></p> <p>Thompsons Hardware Ltd - Letter Re: Christmas Tree donation and request to sell Trees on the High Green on 3 and 10 December 2016. Mr Thompson was thanked for his kind donation and it was agreed that he could sell Christmas Trees on the High Green as requested.</p> <p>HDC - Re: 103 and 105 High Street. Cllr Kirk would provide an update as requested.</p> <p>D C Dobson - Re: Angrove Park Planning Application. Noted.</p> <p>Dr I Holden - Copy of a letter submitted to HDC Re: Proposed Boundary Changes. Noted.</p> <p>Mr Williams - Re: Angrove Park Planning Application. Noted</p> <p>Mr Clark - Re: Advertising Board on the railings in front of Suggitts. Noted and thanked for informing us.</p> <p>Anne Gregory - Confirmation of bench sponsorship. Noted.</p> <p>Mr and Mrs Hetherington - Re: Angrove Park Planning Application. Noted.</p> <p>Mrs Martin - Re: Angrove Park Planning Application. Noted.</p> <p>Mrs Thorogood - Request for a donation towards the Scout Bonfire Event and seeking approval to host a BBQ on the Low Green next year. It was agreed to donate £100 from S137 Funds towards the Bonfire Event. It was agreed that they could host a BBQ on the Low Green subject to agreement that they would be responsible and put right any damages and that they would ensure that all the appropriate health and safety policies were in place and adhered to and that a risk assessment is completed.</p> <p>HDC - Local Plan Preferred Options Public Consultation 31 October to 12 December 2016. Members were asked to review the documentation and e-mail any comments prior to the consultation session scheduled to take place on 9 November 2016.</p> <p>The following items for information were all noted:-</p> <p>Rural Services Network - Weekly Email Digests (previously circulated).</p> <p>Campaign to Protect Rural England - North East Newsletter Autumn 2016.</p>
9	<p><u>Clerk's Report</u></p> <p>Hall Fields Footpath - Cllr Moorhouse continues to progress this issue but funding limitations would mean that all the maintenance work required could not be completed but the History Society was looking to carry out some of the work on behalf of NYCC. Noted..</p>
10	<p><u>Accounts Report</u></p> <p>The total payments made were £11064.76.</p> <p>The total receipts received were £6086.98.</p>

	<p>It was agreed to obtain quotes for tree work in the future. Agreed.</p> <p>A donation to replace the tree removed from the Low Green was received, the Clerk would obtain costs and liaise with the resident. Agreed.</p>
11	<p><u>Councillors Reports</u></p> <p>Cllr Readman advised members that following his request for addition dropped kerbs he had received a response from Highways to say that they would not install any additional dropped kerbs. Cllr Readman would provide feedback to the residents who had requested support for this proposal. Noted.</p> <p>Cllr Mrs Greenwell requested that Cllr Mrs Taylor ask the local businesses to stop talking about the ‘Village High Street dying’ as she felt this portrayed a bad impression. Noted.</p> <p>Cllr Mrs Taylor asked what part of the river should be used for the duck race event on 26 November 2016. Members confirmed that it was up to the event organisers to identify the most suitable place and to carry out the appropriate risk assessments. Noted.</p> <p>Cllr Fletcher asked that the Clerk contact Highways again in regard to planting the Cedar Tree on Langbaugh Corner. Agreed.</p> <p>Clr Fletcher confirmed that the wild flower seeds have been planted on the river bank. Noted.</p>
12	<p><u>Exclusion of the Press and Public</u></p> <p>In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council resolved that the press and public be excluded from the meeting during consideration of the following item owing to the confidential nature of the business to be transacted and the public interest would not be served in disclosing that information.</p> <p><i>Cllr Mrs Taylor declared and interest.</i></p> <p>Members discussed the process for reviewing the Discovery Centre Budget and confirmed that they had requested a detailed forward plan and proposal to enable them to make an informed decision. Noted.</p>

GREAT AYTON PARISH COUNCIL – MEETING 1 NOVEMBER 2016

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	To consider the consecration of the Cemetery land.	The Clerk had wrote to the Vicar to progress.	Ongoing.
Captain Cook Garden	To receive an update in regard to current improvement work.		Ongoing.
Public Conveniences	Replace the plastic cistern in the ladies toilets with a more substantial unit.	It was agreed to look at refurbishing the toilets next year. To see if any grants would be available and also to obtain a quote for the work required.	Open.
Play Park	Work had commenced on the toddler area.	Update.	Open.
Christmas Events	Carols on the High Green would take place on Monday 19 December 2016. Santa's Sleigh would go round the village on 23 December 2016.		Open.

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
16/02194/FUL - Treebridge Hotel	Retrospective application for the alterations and conversion of existing storage area into new staff accommodation.
16/002066/FUL - 9 Roseberry Road	Proposed single storey extension to rear of house.
15/02856/FUL - Cleveland Lodge	Construction of a retirement village (Use Class C3) comprising 80 apartment and associated community facilities (element of extra-care) as amended by plans received by HDC on 1 August 2016 and 14 October 2016.
16/02315/CAT - Parochial Hall	Proposed works to remove Copper Beech Tree and Hawthorn Hedge.
16/02195/FUL - 35 Addison Road	Replacement Porch. First floor roof extension, replace flat roof with sloped tile roof. Internal alterations.
16/02048/FUL - Angrove Park Winley Hill	Revised application for change of use of land to holiday lodge park (54 lodges) with associated reception building, solar farm, landscaping and amenity ponds and internal roads and associated car parking.
16/01660/TPO - 2 Old Mill Wynd	Proposed work to fell 2no Ash Trees subject to Tree Preservation Order No. 1998/01.
16/01932/FUL – The Barn Langbaurgh Farm	Proposed construction of a small lean to on rear of existing barn, to house horses and or cattle.

APPLICATIONS APPROVED

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
16/01783/FUL - 29 Skottowe Crescent	Retrospective application for the construction of a porch extension to the front elevation of the dwellinghouse.
16/01692/FUL - 5 Angrove Drive	Retrospective application for loft conversion, porch and rear extensions.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	STATUS
16/01106/FUL - Greenhow Moor Farm, Pannierman Lane	Construction of a dwelling and detached garage.	Withdrawn.

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CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information
Thompsons Hardware Ltd	Letter Re: Christmas Tree donation and request to sell Trees on the High Green on 3 and 10 December 2016.
HDC	Re: 103 and 105 High Street.
D C Dobson	Re: Angrove Park Planning Application.
Dr I Holden	Copy of a letter submitted to HDC Re: Proposed Boundary Changes.
Mr Williams	Re: Angrove Park Planning Application.
Mr Clark	Re: Advertising Board on the railings in front of Suggitts.
Anne Gregory	Confirmation of bench sponsorship.
Mr and Mrs Hetherington	Re: Angrove Park Planning Application.
Mrs Martin	Re: Angrove Park Planning Application.
Mrs Thorogood	Request for a donation towards the Scout Bonfire Event and seeking approval to host a BBQ on the Low Green next year.
HDC	Local Plan Preferred Options Public Consultation 31 October to 12 December 2016.

INFORMATION

Sender	Information
Rural Services Network	Weekly Email Digests (previously circulated).
Campaign to Protect Rural England	North East Newsletter Autumn 2016.

CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Hall Fields Footpath	The Clerk had reported that it was extremely muddy and dangerous. This was still seen as a priority on the grounds of health and safety as the footpaths remain in a dangerous condition. Cllr Mrs Moorhouse and Cllr Kirk had met with Mr Brown who was going to write to the land owners advising them of what work was proposed to take place and requesting permission to access from their land.	Mr Brown had obtained permission from the land owners but funding was now the problem.	Open.

GREAT AYTON PARISH COUNCIL – MEETING 1 NOVEMBER 2016

ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Home Fix Computers	Printer Ink	General Admin	22.96
HDC	Salary charges for 1.7.16 to 30.9.14	Salaries	8271.54
Mr Suggitt	Various duties around the Village	POS	437.50
Friends Meeting House	Meeting Room Rent	General Admin	54.00
Bilsdale Tree Services	Removal of Lime Tree Stump on Low Green	POS	264.00
Bilsdale Tree Services	Removal of storm damage Lime Tree from the Low Green	POS	780.00
Thompsons Hardware Ltd	Toilet Rolls and Holder	Public Conveniences	123.65
Initial	Service Contract	Public Conveniences	74.16
Sam Turner & Sons	Rat Bait – Allotments	68.23	84.45
	Brush and White Spirit – POS	8.65	
	Drill Bit etc – POS	7.57	
Mr Frankish	Grass Cutting	Grass Cutting	623.50
The Royal Oak Hotel	Captain Cook Birthday Lunch	Chairman Allowance	279.00
Poppy Appeal	Poppy Wreath	S137 Allowance	50.00
Total			11064.76

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs Bailey	Garage Rent	Garage Rent	25.00
Mrs Gregory	Bench Sponsorship	POS	200.00
Weatherills	Erection of Headstone	Cemetery	106.00
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Mr Ingram	Interment of Ashes	Cemetery	68.00
Ayton Funeral Services	Funeral Fee	Cemetery	687.00
Ayton Funeral Services	Additional Inscription	Cemetery	53.00
Ayton Funeral Services	Erection of Headstone	Cemetery	106.00
Ayton Funeral Services	Erection of Headstone	Cemetery	106.00
Relph	Erection of Headstone	Cemetery	106.00
HMRC	VAT Repayment	VAT	1317.48
Allotment Rents	Allotment Rents	Allotments	3206.50
TOTAL			6086.98